



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

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### Chief Executive

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**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Democratic Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

10 July 2023

To: MEMBERS OF THE HOUSING AND PLANNING SCRUTINY SELECT COMMITTEE

(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Housing and Planning Scrutiny Select Committee to be held in the Council Chamber, Gibson Drive, Kings Hill on Tuesday, 18th July, 2023 commencing at 7.30 pm.

Members of the Committee are required to attend in person. Other Members may attend in person or participate online via MS Teams.

Information on how to observe the meeting will be published on the Council's website.

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

1. Guidance for the Conduct of Meetings

5 - 6

## **PART 1 - PUBLIC**

2. Apologies for absence
3. Notification of Substitute Members 7 - 8
4. Declarations of interest 9 - 10

Members are reminded of their obligation under the Council's Code of Conduct to disclose any Disclosable Pecuniary Interests and Other Significant Interests in any matter(s) to be considered or being considered at the meeting. These are explained in the Code of Conduct on the Council's website at [Code of conduct for members – Tonbridge and Malling Borough Council \(tmbc.gov.uk\)](https://www.tmbc.gov.uk/code-of-conduct-for-members).

Members in any doubt about such declarations are advised to contact Legal or Democratic Services in advance of the meeting.

5. Minutes 11 - 14

To confirm as a correct record the Notes of the meeting of the Housing and Planning Scrutiny Select Committee held on 7 June 2023.

6. Member Briefing on Housing Allocations Scheme Verbal Report

This is a verbal update on the new Housing Allocations Scheme.

### **Matters for Recommendation to the Cabinet**

7. Regulation 18 Consultation 15 - 56

Building upon the initial results presented to the Committee of 6 December 2022, this report sets out the full consultation analysis from Regulation 18 consultation and seeks Members' approval to note the output of the consultation.

Annex 2 – to be published as a supplement due to its size

Annex 3 – can be viewed [here](#)

8. Housing Strategy Update and Draft Year 2 Action Plan 57 - 70

The Housing Strategy 2022 – 2027, adopted in July 2022, sets out our priorities and strategic approach to housing in the borough and outlines objectives for each priority, which will be delivered and monitored through annual action plans. This report provides a progress update about delivery of the year 1 action plan and proposes a draft year 2 action plan for approval.

### **Matters submitted for Information**

9. Work Programme 2023/24 71 - 72

The Work Programme setting out matters to be scrutinised during 2023/24 is attached for information. Members can suggest future items by liaising with the Chair of the Committee.

10. Urgent Items 73 - 74

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive

**Matters for consideration in Private**

11. Exclusion of Press and Public 75 - 76

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

12. Urgent Items 77 - 78

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr D A S Davis (Chair)  
Cllr D W King (Vice-Chair)

Cllr L Athwal  
Cllr Mrs S Bell  
Cllr G C Bridge  
Cllr R W Dalton  
Cllr D Harman  
Cllr P M Hickmott

Cllr M A J Hood  
Cllr A Mehmet  
Cllr W E Palmer  
Cllr R V Roud  
Cllr D Thornewell